



## **Job Opportunity: Community Wellbeing Coordinator**

**Location:** Assynt Leisure & Learning Centre, Lochinver

**Hours:** 9-10 hours per week (2-year funded post)

**Salary:** £13.45 per hour

**Optional:** Additional hours may be available for evening/weekend cover

**Responsible to:** Centre Manager

### **Purpose of the Role**

To develop and support welcoming community-based activities for adults in Assynt, helping reduce isolation, build confidence and strengthen community connections.

The post forms part of a wider two-year project supporting positive wellbeing across the area.

### **Key Responsibilities**

- Plan, organise and support a small programme of regular activities for adults
- Encourage participation, particularly from individuals who may feel isolated
- Help develop practical, skills-based or social groups
- Work with local partners and community groups to promote activities
- Support volunteers where appropriate
- Promote sessions through local networks and social media
- Maintain simple attendance records and provide basic monitoring information
- Ensure activities are welcoming, inclusive and well-organised

### **Person Specification**

We are looking for someone who:

- Enjoys working with adults in a community setting
- Is friendly, approachable and encouraging
- Can organise activities and manage their time effectively
- Is confident communicating with a range of people
- Is able to work independently and show initiative
- Has basic administrative skills

Experience in community work, events, hospitality, volunteering or group facilitation would be welcomed but is not essential.

### **Additional Information**

- Additional hours may be available until July 2026 through existing funding.
- There may be opportunities to expand hours in future, subject to funding.
- Some flexibility will be required, including occasional evenings or weekends.

### **About Assynt Leisure**

Assynt Leisure is a community-run facility at the heart of our local area. We provide a welcoming space where people of all ages can come together to take part in activities, stay active and connect with others.

As a small rural organisation, we play an important role in supporting community life. Alongside our leisure facilities, we host local groups, events and activities that bring people together and help reduce isolation.

We are currently part of a wider two-year collaborative project supporting adult wellbeing across Assynt and neighbouring communities. This role will help strengthen and grow the opportunities available locally, ensuring that adults have accessible, welcoming activities close to home.

We are a small, friendly team and value flexibility, initiative and a positive approach.